

**VALATIE FREE LIBRARY
Minutes of March 18, 2024**

The meeting came to order at 6:56 pm.

Present

Trustees: Emilia Teasdale, Jill Leinung, Shirley Kelly, Kristi Berner, Vivian Becker,
Melissa Schieren, Laura Rogers
Interim Library Director: Mimi Johnson

Public Comment

No public comments.

Approval of Prior Meeting Minutes

Motion by Trustees Kelly/Rogers to approve the minutes from the February meeting carried.

Treasurer's Report

Treasurer Kelly presented the February 2024 Treasurer's Report, noting:

- fewer supply orders lately, as the library has been using up supplies already purchased
- the library received a donation of paper towels from the Girl Scouts

Motion by Trustees Schieren/Becker to approve the Treasurer's Report carried.

Director's Report

Interim Director Mimi Johnson presented the February 2023 Director's report.

February 2024 Statistics:

Library Visits: 659

Circulation of physical items: 1947

Circulation of Ebooks: 217

Pursuit of electronic data is being worked on with MHLS.

Updates:

- Interim Director Johnson is working on responsibilities and attitudes with staff.
- Interim Director Johnson is working on ordering books.

Old Business

1. Trustee opening
 - position is still open, posted on website
2. Director update
 - in executive session
3. Mid-Hudson/State Report

A motion to accept the Mid-Hudson/State report Trustees Becker/Schieren carried.

A highlight from the report is that people coming into the building doubled in 2023, from the year prior. There were several reasons, including: the Mahjong group, adult crafting nights, and bigger attendance at story hour.

4. Harassment training
 - Trustees should watch for an email from Mid-Hudson. All trustees need to take online harassment training and complete form.
5. Trustee training/policy
 - Trustees are required to take 2 hours of Mid-Hudson training each year.
6. Other Mid-Hudson business
 - we need to sign an MOU with Mid-Hudson as library. Board will vote on it at the next meeting.
 - the library is paying a yearly fee to Mid-Hudson for “web page hosting,” but when VP Leinung spoke to someone at Mid-Hudson about the website, they said they don’t sponsor our website. Trustee Kelly confirmed the library paid \$371 for “web page hosting” last year.

New Business

1. Climate Smart committee requested the use of the library for a community meeting
 - the board agreed to wave the \$25 fee for “after hours” use for non-profits.

Other Business

None.

Trustee Concerns

None.

NYLA and MHLS Updates

None.

Executive Session

A motion to enter Executive Session Trustees Kelly/Berner at 7:30pm carried.

A motion to adjourn Executive Session by Trustees Kelly/Schieren s at 8:1pm carried.

Meeting Close

Motion to adjourn by Trustees Becker/Berner at 8:12pm carried.

Next meeting: April 8, 2024 at 6:30pm.

Minutes submitted by Kristi Berner.