

VALATIE FREE LIBRARY
Minutes of October 18, 2021 meeting (in-person)

Meeting came to order at 7:04 pm

Present:

Trustees: Shirley Kelly, Jill Leinung, Sally Hogan, Meg Todisco, Kristi Berner

Approved absences: Emilia Teasdale, Joyce LaRowe, Melissa Schieren

Library: Director Elizabeth Powhida

Vice President Leinung led the meeting in the President's absence.

Approval of Prior Meeting Minutes

Approval of the September 20, 2021, virtual regular meeting on hold until next month

Treasurer's Report

Treasurer Kelly presented her monthly report

Treasurer Kelly mentioned \$2,250 came in from the construction grant

Motion of Trustees Todisco/Hogan to approve the Treasurer's Report carried

Director's Report

Director Powhida presented her report, including

Program Coordinator Position- Chuck leaving Oct. 30, position available

Primary School Visits continue

Libby Training for Staff – phasing out

New ITT Person – Robert Trevellyan (Heather has retired/Rob set up new computer)

Current Programs – Trivia night was successful and fun

Planned November and December Programs

pumpkin decorating and voting

movie night on Oct. 30th – Nightmare Before Christmas

Friday night craft – kids made magnets with Grace Lang

Sylvia Center – 6 week food program, healthy fall veggies

ICC Trunk or Treat

Old Business

Committee Reports – policy updates:

The following policies were amended and approved by motions by the Trustees indicated below:

Website policy – Trustees Kelly/Hogan

Computer Use Guidelines – Trustees Berner/Hogan

2. Snow Plowing

Treasurer Kelly solicited bids from contractors with proper liability insurance for lawn mowing and plowing.

Tom Hall had the best bid and will be hired. He charges the following rates:

sidewalk clearing - \$50

plowing parking lot - \$100

salting - \$150

New Business

Fundraiser letter email

The board agreed to send another letter before the end of the year. Trustee Berner will write a first draft for the board to approve.

2. Paid time off for outgoing staff

Board needs to look into documenting how to handle paid-time off that is leftover when staff leaves the library.

Other Business

None

Trustee Concerns

1. Trustee Leinung - NYLA & MHLS Updates
Trustee training bill was signed by Governor Hochul
Mid-Hudson annual meeting is this Friday, Trustee Leinung will attend
NYLA meeting in Syracuse is the first week in November

Meeting Close

Motion to adjourn by Trustees Kelly/Hogan at 8:10pm carried.

Next meeting: November 15, 2021

Minutes submitted by Kristi Berner.