

VALATIE FREE LIBRARY
Minutes of May 17, 2021 meeting (in-person)

Meeting came to order at 7:02 pm

Present:

Trustees: Emilia Teasdale, Shirley Kelly, Jill Leinung, Sally Hogan, Meg Todisco, Joyce LaRowe, Melissa Schieren, Kristi Berner
Library: Director Elizabeth Powhida

Approval of Prior Meeting Minutes

The minutes from the April 19, 2021, virtual regular meeting were reviewed. Motion of Trustees /Hoga/Leinung to approve the minutes carried.

Treasurer's Report

Treasurer Kelly presented her monthly report.

The group discussed a yearly "financial review" — Treasurer Kelly has asked CPA for an estimate.

Treasurer Kelly is looking into lowering the library's electric bill through NY community solar program.

Motion of Trustees Berner/Leinung to approve the Treasurer's Report carried.

Director's Report

Director Powhida presented her report, including:

- Update on the summer programs
- Update on the print newsletter
- Construction Grant application - due May 24th
- Trail Signs - a big thank you to Al Johnson for help with putting up the signs. Also, thanks to Jill & Elizabeth for donations.
- Museum passes online - reserve up to 30 days in advance
- Number of Patrons in Library - up to 13 people (half capacity) and all masked
- Small Groups
- Masks & Social Distancing - still required in NYS and advised by MHLS
- Outreach Requests - Elizabeth & Chuck will split head start duty, Elizabeth will visit ICC Kindergarten each Thursday
- Book Sale with Northern Columbia Lions
- Statistics: Circulation & Patronage

Old Business

1. Committee Reports - policy updates:

The following policies were approved by motions by the Trustees indicated below.

Americans with Disabilities Act - Hogan/Schieren

Copier Policy - Berner/Leinung

Computer Use - LaRowe/Hogan
Conf. of Library - Leinung/LaRowe
I???? Report - Schieren/Berner
Law Enforcement - Hogan/Schieren
Land Rule - LaRowe/Leinung
Local History - Hogan/Berner
Patron Complaints - LaRowe/Schieren
Unattended Children - Leinung/Schieren
Vulnerable Adults - Hogan/LaRowe
Exhibition Art/Display (w/changes) - Kelly/Schieren
Coll???? (take out Asst Director) - LaRowe/Leinung

The following policies were tabled for further review:

Freedom to Read
Freedom to View
Weeding Policy
Programming Policy

2. Updating covid guidelines

New Business

None

Other Business

None

Trustee Concerns

Trustee Leinung - NYLA & MHLS Updates

Meeting Close

Motion to adjourn by Trustees Kelly/Hogan at 8:11pm carried.

Next meeting: June 21, 2021

Minutes submitted by Kristi Berner.