

Valatie Free Library
Board of Trustees Meeting
Minutes 11/16/20 --DRAFT

Minutes of the Regular meeting held on 11/16/2020 online

Meeting called to order at 7:10 p.m.

Present: Trustees Hogan, Leinung, Teasdale, Todisco, Shank, Kelly and Director Powhida

Excused: ~~Burner~~ **Berner**

- Public Comment: None

- Minutes from October Meeting: Motion to approve October minutes made by Hogan, seconded by Kelly. Approved.

- Treasurer's report: Motion to approve Treasure's report made by Leinung, seconded by Todisco. Approved.

- Director's report: Library received a \$500 donation from the Lutheran Church for the furnace project.
 - Director Powhida reminded board members to hand in paperwork on the state Sexual Harassment policy.
 - She announced upcoming workshop for trustees offered through Mid-Hudson.
 - The library will continue collecting food for the Valatie Food Pantry and plans to "adopt" an Ichabod Crane family for the holidays to collect gifts for. 50/50 raffle will continue.
 - The director also discussed the reduction in hours of the library during the winter.

- Old Business:
 - Furniture – Board discussed a donor who will fund new bookshelves for the Children's Area. The director will talk to Accent about a reduced rate on delivering the bookshelves – which would bring the cost down to about \$11,000. The board wants to wait until all the funding is in before having the furniture delivered.

- Board President Teasdale talked about board committees. Trustees Hogan and Todisco volunteered for the policy committee to review the board's policies and by-laws. Trustee Kelly and Burner will head the fundraising committee.

- Director will send out an email about board openings.

- New Business:
 - Trustee Kelly offered to donate \$100 for the new thermostat for the library that can be programmed remotely. Kelly made a motion to approve purchasing and installing the new thermostat. Seconded by Trustee Hogan. Approved.

- Kelly made a motion to adjourn at 7:45 p.m., seconded by Shank. Approved.

Next Meeting: December 21, 2020

Notes taken by Emilia Teasdale