

VALATIE FREE LIBRARY

Minutes of meeting held on January 20, 2020 at the Valatie Free Library

Meeting came to order at 7:00pm

Present: Trustees Teasdale, Schmidt, Leinung, Hogan, Kelly, Shank, Director Powhida
Guests: Kristi Berner, Meg Todisco

Public Comment:

Meg Todisco and Kristi Berner introduced themselves and expressed interest in joining the board.

Meg Todisco discussed virtual reality headsets available at the New Lebanon library and a related grant from the Berkshire Taconic Community Foundation.

Minutes:

The minutes from the regular meeting held December 16, 2019 were reviewed. Motion of Trustees Kelly/Hogan to approve the minutes as presented, carried.

The minutes from the annual meeting held December 16, 2019 were reviewed. Minutes were amended to correct "President Powhida" to "Director Powhida". Motion of Trustees Leinung/Shank to approve the amended minutes, carried.

Treasurer's Report:

Trustee Kelly presented the treasurer's report. Motion of Trustees Leinung/Shank to approve treasurer's report, carried.

Director's Report: Director Powhida presented her report.

A. Employee Lauren Delaney will resign after 2.5 years of employment effective February 11, 2020.

B. Discussion of future shelving in Children's Room, i.e. pricing, design.

C. Three estimates for regular cleaning of the library were received and discussed. Motion to contract Step Up Carpet Cleaning for an initial fee of \$100 and \$75 per week thereafter made by Trustees Kelly/Leinung, carried.

D. A donation was made by the Evelyn Bordewick Charitable Foundation in the amount of \$5000 for general use.

E. Discussion of vacation policy changes; decision to table changes until more information is presented.

F. Purchase of online domain name (valatielibrary.net) for another five years.

Old Business:

A. Trustee Openings: Resignation of Trustees LaRowe and Griesemer in December leave the board with two vacant seats.

B. Long Range Plan: Tabled

C. Furnace and Insulation: Bid received from Avres Services Inc. to insulate and repair drop ceiling in the library for \$2200. Motion of Trustees Schmidt/Shank to approve bid, carried.

D. Cleaning: See Director's Report

New Business:

A. 414: Discussion of a future committee to create petition and gather signatures.

B. Bank Account: Trustee Kelly will present minutes to bank in order to remove former Trustee LaRowe from library signators.

Trustee Concerns:

A. Trustee Leinung discussed Library Advocacy Day in Albany, February 25th 2020

B. Trustee Kelly discussed the submission of a grant proposal for a new furnace to Bank of Greene County

C. Motion to raise salary for Director to \$17.40 per hour, and salary for Program Coordinator to \$13.00 per hour, as of Saturday, January 25th made by Kelly/Shank, carried.

Motion to begin executive session at 8:23pm by Trustees Hogan/Kelly, carried.

Regular meeting resumes 8:45pm.

Motion to appoint Meg Todisco to a full term as Trustee made by Leinung/Kelly, carried.

Motion to appoint Kristi Berner to finish term of former Trustee Griesemer, ending December 2021 made by Leinung/Kelly, carried.

Motion to adjourn meeting by Trustees Leinung/Kelly at 8:47pm, carried.

Minutes submitted by Marianne Schmidt