

## VALATIE FREE LIBRARY

Minutes of Regular Meeting held on 4/10/13 at Valatie Free Library

Present: Trustees Balon, Benfield, Dawes, Fullerton, Griesemer, Hotaling, LaRowe, Director Powhida.

Others present: Josh Hotaling, Julie Johnson, Susan Hallenbeck.

Meeting called to order at 7:01 PM by President Fullerton.

January Special Meeting minutes were presented. On motion of Balon/Hotaling, to approve. Carried.

March minutes were presented. On motion of Balon/Hotaling, to approve. Carried.

Susan Hallenbeck presented interest to join the Board of Trustees. A discussion was held thereon.

The Board received and discussed the resignations of Trustee Schmit and Co-Chair of the Capital Campaign Fundraising Committee Lori Yarotsky. On motion of Griesemer/Balon, the Board accepted the resignations, effective immediately. The Board thanks Trustee Schmit and Ms. Yarotsky for their dedication and service to the VFL.

### Treasurer's Report (Presented by Trustee LaRowe):

The Board discussed the treasurer's report. Trustee Rowe will meet with Matthew Mackerer, CPA at the end of the month to complete the 990. On motion of Dawes/Balon, to accept the treasurer's report as presented, Carried.

### Director's Report (Presented by Director Powhida):

Director Powhida presented her report. There were eighty submissions for the photography contest, which will be held on April 14, 2013 at the Senior Center. The railing will be fixed by Douglas McLaren, a teacher at Questar III, as well as a welding student. Mr. McLaren has agreed to fix the railing at no cost to the VFL. On motion of Griesemer/Dawes, to approve the repairs to be performed by Mr. McLaren and the student and to authorize the cost of materials to be put on the Library's account at Mario's, Carried. The VFL thanks Mr. McLaren for his generosity and support.

Mary Morris from Masterpiece Gifts and Framing has generously offered six sets of bookshelves to the VFL. The VFL thanks Ms. Morris for her donation.

Director Powhida presented a meeting policy and outreach policy and discussions were held thereon. The Board tabled the discussions until the May meeting.

Old Business

On motion of Griesemer/Balon, the Board thereafter went into executive session at 7:55pm to discuss the appointment of an individual, a contract matter, and a real estate matter. Carried.

[EXECUTIVE SESSION]

On motion of LaRowe/Griesemer, the Board came out of Executive Session at 8:15pm. Carried.

On motion of Balon/Griesemer, the Board voted to extend an offer to Susan Hallenbeck to join the Board of Trustees and fill the vacancy created by Trustee Weber's departure. Carried. Motion was thereafter made by Trustees Dawes/Griesemer to adjourn. Carried.

On motion of LaRowe/Balon, the Board voted to request all former Trustees and Volunteers of the VLF to return any and all information, documentation and materials owned by the VFL. Carried.

Thereafter, the Board discussed the an email policy, the code of conduct, public comment policy and volunteer policy.

On Motion of LaRowe/Dawes, to accept the volunteer policy with changes, Carried. The other policies were tabled until the May meeting for further discussion.

On Motion of Griesemer/Balon to adjourn, Carried.

Meeting was adjourned at 9:32pm.

Respectfully submitted,



Matthew J. Griesemer