

VALATIE FREE LIBRARY

Minutes of Regular Meeting held on 3/20/13 at Valatie Free Library

Present: Trustees Balon, Dawes, Fullerton, Griesemer, Hotaling, LaRowe, Schmit, Weber, Director Powhida. Also present was Co-Chair of the Capital Campaign Fundraising Committee Lori Yarotsky.

Excused: Trustee Benfield.

Others present: Michael Nyerges, Executive Director, Mid Hudson Library System; Rebekkah Aldrich, Councilor-at-Large at New York Library Association.

Meeting called to order at 7:12 PM by President Fullerton.

February Minutes were presented. On motion of Balon/LaRowe, approved as corrected. Carried.

Treasurer's Report (Presented by Trustee LaRowe):

The Board discussed the treasurer's report. The Library received funding from the Town of Kinderhook.

Director's Report (Presented by Director Powhida):

Director Powhida presented the Outreach Policy, the Meeting Policy and the Business Continuation Plan and the Board discussed same. These will be further discussed at the next meeting. Director Powhida requested that, effective April 1, 2013, the hours of the Library be extended on Tuesdays until 6pm, Wednesdays until 6pm and Fridays until 5pm. On motion of Dawes/Schmit, carried.

Advocacy Day (Presented by Rebekkah Aldrich):

The Board discussed Advocacy Day and the importance of Full Formula Funding for New York's libraries.

On motion of Hotaling/Dawes, the Board thereafter went into executive session to discuss the appointment of an individual and a real estate matter. Carried.

[EXECUTIVE SESSION]

On motion of LaRowe/Balon, the Board came out of Executive Session. Carried.

Subcommittees:

Capital Campaign Report (presented by Lori Yarotsky):

The Capital Campaign was discussed. A proposal was submitted from Paddle8 for an online art auction. On motion of Balon/Griesemer, the proposal was approved pending President Fullerton's acceptance of all conditions. Carried.

Building Committee (presented by Trustee Schmidt):

On motion of Dawes/Weber, Trustee Griesemer joined the Building Committee as Liaison. Carried.

Old Business:

1. CPA: The Board discussed the hiring of a Certified Public Accountant to perform auditing and financial services and a proposal was submitted by Matthew Mackerer, CPA from Shallo, Galluscio, Bianchi & Fucito. A motion was made by Trustees Dawes/Balon to sign the proposal and retain Mr. Mackerer. Carried.

Other Business:

1. Trustee Balon requested an email policy be created for the Library. Trustee Balon will draft a policy for further discussion and review at the next meeting.
2. Trustee Schmit requested a policy that 24 hour notice be provided prior to the cancellation of any meetings absent an emergency.
3. Trustee LaRowe will contact Kinderhook regarding the 414 and will follow-up at the next meeting.
4. Trustee Weber resigned from the Board. On Motion of Balon/LaRowe, the Board accepted Trustee Weber's resignation. The Board thanks Trustee Weber for her many years of hard work and dedication to the Valatie Free Library.

Motion was thereafter made by Trustees Dawes/Griesemer to adjourn. Carried

Meeting was adjourned at 9:30pm.

Respectfully submitted,

Matthew J. Griesemer