

January 17, 2012

Minutes of the Valatie Free Library

Present: Trustees Balon, Benfield, Dawes, Hotaling, LaRowe, Schmit, Weber and Director Powhida.
Resignation received from Trustee Landra Haber.

The Annual meeting was called to order at 7:02pm. On motion by Schmit, Hotaling, carried, the 2012 Slate of Officers for the Valatie Free Library is:

President	Erica Balon
Vice President	Randall Schmit
Treasurer	Joyce LaRowe
Secretary	Gretchen Dawes

Treasurer's Report:

- A \$5,000 donation from the Evelyn Borderwick Charitable Foundation was received.
- Received tax bill from the Town of Kinderhook, on hold for payment.
- Received insurance check of \$396.24 for stolen lap top computer, our Director is checking costs of new lap top and desk top computers.
- On motion by Weber, Schmit, the 2012 Budget was accepted and carried.

Director's Report:

- Certificate of Registration from 1939, was returned to Library by Mr. Lizzi.
- Report on circulation, patronage and renewals stats for the Annual Report.
- Soup fundraisers to date are \$113 and \$66.
- The window by the desk next to the computer needs to be replaced
- KML will donate furniture to us, President Balon, Trustee Schmit and Director Powhida will meet at KML on Thursday to pick out furniture.
- Webmaster Lee Sharp has finished the new web page. He will be at the Library this Saturday at 2 PM to put pictures on the site.
- Possible increase of up to \$2500 for automation and delivery services from Mid Hudson if funding cannot be obtained.
- Newsletter will be going out next week and asking for letters of intent for a new Board member.
- Policies already approved were signed by our President and next meeting the Board will review the Lending Rules and the Internet Internal Controls policies.
- Trustee LaRowe will check with Mid Hudson to see if we need a waiver agreement to be signed by Volunteers.
- Trustees Benfield and LaRowe will review By-Laws and present updates to the Board.

Building Sub Committee:

- Trustee Schmit gave a report on meeting with Braswell Engineering and our architect's progress. Drawing should be at our next meeting and David will be at either the February or March Board meeting.

Fundraising Sub Committee:

- Trustee Hotaling is putting a Valentine Raffle basket together and will report next meeting on the contents.
- Trustee Schmit met with professional fundraisers Ellen Rudley and Lori Yarotsky.
- A silent auction and dinner dance at the Town Park in will be scheduled for August.
- The 3 tiers of fundraising are 1st - grants and large money donations, 2nd - \$1,000 donations, and 3rd - all other donations.
- On motion by Benfield, LaRowe, carried, Lori Yarotsky is now our Coordinator of Campaign Fundraising.
- The Board needs to have a name for the fundraising campaign.
- Trustee Schmit and Coordinator Yarotsky will appoint an Honorary Board for our fundraising campaign.

Old Business:

- The Board will deal with snow removal on an as needed basis.

New Business:

- The Board will investigate an increase in the Chapter 414 funding with KML.
- Board members will research grants, Gates Foundation, Furthermore Foundation, etc.
- Next Board meeting changed to Wednesday February 15, 2012.

On motion by Trustees LaRowe and Schmit the meeting was adjourned at 8:10 pm, carried.

Respectfully submitted,

Gretchen Dawes, Secretary

Special Meeting on February 6, 2012

Attending meeting: Balon, Schmit, Hotaling, Weber, LaRowe, Dawes and guest Lori Yarosky
Called to order at 7:08 PM, a motion was made by Dawes, seconded by Weber, carried that Dot Hotaling and Lori Yarosky will be Co Chairmen of the Fundraising Campaign for the new building.
Meeting adjourned at 7:26pm on motion of Dawes, Weber, carried.